

SITARA ENERGY LIMITED
Notice of Extra-Ordinary General Meeting

Notice is hereby given that an Extra-Ordinary General Meeting (EOGM) of Sitara Energy Limited (the "Company") will be held on Friday, April 15, 2022 at 1100 a.m., at 6th Floor, Business Centre, Mumtaz Hasan Road, Karachi to transact the following business:

POSTAL BALLOT – FORM

Name of shareholder/Joint shareholder	
Registered Address	
Folio No. and Numbers of shares held	
CNIC/Passport Number (Copy to be attached)	
Additional information and enclosures (in case of representative of body corporate, corporation and federal Government.)	

I / we hereby exercise my/our vote in respect of the following resolutions/elections through postal ballot as follows:

To elect seven (7) directors of the Company, as fixed by the Board of Directors in accordance with the provisions of the Section 159(1) of the Companies Act, 2017 for the period of three (3) years commencing from the April 15, 2022.

S.No.	Name of Directors	No. of Ordinary shares, used for voting of the directors	Number of voters (number of voting shares X number of directors to be elected)
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
Total			

Dated: _____

Signature of shareholder(s)

Place: _____

Notes/Procedure for submission for Ballot Paper:

1. Dully filled postal ballot should be sent to the Company Secretary of the meeting, Sitara Energy Limited (the "Company") at registered office 601-602, Business Centre, Mumtaz Hasan Road, Karachi.
2. Copy of CNIC/Passport (in case of foreign nationals) should be enclosed with the postal ballot.
3. Postal ballot form should reach to the Company Secretary of the meeting on or before April 10, 2022 during working hours. Any postal ballot received after this date, will not be considered for voting.
4. Signature on the postal ballot should match with the signature on CNIC/Passport (in case of foreign nationals).
5. Incomplete, unsigned, incorrect, defaced, torn, mutilated, over written ballot paper will be rejected.
6. In case of corporate body, corporation and Federal Government, postal ballot must be accompanied with the CNIC/Passport of authorized person, attested copy of Board Resolution, Power of Attorney, Authorization letter etc. in accordance with section 138 or 139 of the Companies Act, 2017 as applicable. In case of foreign corporate body etc. all documents must be attested from the counsel general of Pakistani having jurisdiction over the member.
7. A member may give all his/her votes to a single candidate or divide them between more than one of the candidates in such a manner as he/she may choose.